**JOB DESCRIPTION**

**Production Worker I**

**Job Title:** Production Worker Level I

**Department:** Production

**Reports To:** Plant Manager

**FLSA Status:** Non-exempt

**Prepared By:** Human Resources

**Hours:** Full Time or Part Time

**Summary:**

Perform a wide range of duties and multiple tasks, including preparing parts for fittings and installing those fittings. Operate hand and power tools to perform finishing work on products. Assist in the set up and operation of plant equipment.

**Essential Duties & Responsibilities**

* Operate power tools to prepare product for accessories.
* Cut, drill and grind parts to specifications.
* From simple blueprints, measure and mark tanks.
* Fabricate and assemble products.
* Correct quality defects.
* Mold or build simple components.
* Mix simple chemicals in small quantities to specifications.
* Roll out and press layers of saturated mat reinforcement.
* Record production work records.
* Check completed projects for conformance to specifications and for quality.
* Record and report defects.
* Maintain clean products and work area.
* Practice safe work habits and maintain safe work environment.
* Transfer products, objects, or parts to specified work areas.
* Pull parts and prep molds.
* Assist more senior workers in set up, operation, and maintenance of equipment.
* Assist others as needed.
* Perform other duties as requested by supervisor.

**Qualifications:**

* Willingness to learn and receive on the job training.
* Work alone with minimal direction or as part of a team.
* Basic math skills preferred.
* Ability to interpret specification sheets helpful.
* High density spray foam experience preferred.
* Must be able to read, write, speak and understand English fluently, and communicate effectively.

**Education & Experience:**

* High School Diploma or Equivalent preferred.
* Previous production experience helpful.

**Physical Demands:**

* Lift up to 20 pounds overhead.
* Occasionally lift up to 50 pounds.
* Stand on concrete floor up to 10 hours per day.
* Wear personal protective equipment.
* Demonstrate adequate dexterity and stamina.
* Subject to periodic drug screening.
* Agility to crawl inside a confined space (tank) and work there for short periods of time.

The above statements are intended to describe the general nature and level of work being performed. The statements should not be construed as an exhausted list of all responsibilities, duties, and skills required. There may be additional duties outside the normal responsibilities to be performed as needed.

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Signature Date